

New Jersey Business Setup Intake Form

Thank you for choosing MackBooks LLC! Please fill out this form so we can guide you through your business formation process. This is a collaborative process—you provide the information and make the key decisions, and we provide guidance, resources, and support every step of the way.

1. Business Information

- **Business Name (as you want it filed):**
 - *Tip:* Check if your desired business name is available here: [NJ Business Name Search](#)
 - **Desired Business Structure:** Sole Proprietorship / LLC / S-Corp / C-Corp / Other
 - *Tip:* Not sure which structure is best? Review our Business Structure Comparison Guide: [Business Structure Comparison Guide PDF](#)
 - **Industry / Business Activity:**
 - **Planned Start Date:**
 - **Business Website / Social Media (if applicable):**
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2. Owner(s) Information

(For each owner/partner, please provide the following)

- Full Legal Name:
 - Date of Birth:
 - Social Security Number (SSN) or EIN (if already obtained):
 - Home Address:
 - Phone Number:
 - Email Address:
 - Ownership Percentage:
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3. Business Address & Contact

- Physical Address:
 - Mailing Address (if different):
 - Business Phone:
 - Business Email:
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4. Tax & Compliance Information

- Will your business collect sales tax? Yes / No
 - Do you already have any NJ State tax registrations? Yes / No (please specify)
 - Do you need a Federal EIN? Yes / No
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5. Banking & Financial Setup

- Preferred Bank Name (if any):
 - Desired Type of Account: Checking / Savings / Other
 - Any special instructions or notes for your bank setup:
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6. Business Plan (Optional)

- Do you currently have a business plan? Yes / No
- If yes, you may briefly describe it or attach a document (optional)

Note: This is for informational purposes only; we are not providing business plan guidance.

7. Additional Information

- Existing business documents (LLC Operating Agreement, prior filings, etc.):
 - Questions or concerns about the formation process:
 - Other notes relevant to your business setup:
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Next Steps

Once you submit this form, we will work with you collaboratively to:

1. Create your NJ business account
2. File your business registration and facilitate entity selection
3. Obtain your EIN & NJ tax IDs
4. Secure your Sales Tax Certificate (if applicable)
5. Set up your bookkeeping system
6. Provide ongoing guidance and support to keep your business organized and compliant

Tips for Clients:

- Fill out all required fields to ensure a smooth process.
- Use the links provided to check name availability and learn about business structure options.
- The business plan question is optional and purely informational.
- This is a collaborative process—you make the key decisions, and we guide and facilitate every step.